

St. James R-1 School District



COVID-19 Reopening Plan

Faculty & Staff

Table of Contents

Introduction	2
St. James R-1 School District Indicators	3
Academics	5
<ul style="list-style-type: none">• Traditional Learning• Virtual Learning• AMI Learning• Written Packets• Special Services• Make-up Opportunities• Homebound	
Staffing During Shutdown	8
Hygiene/Sanitization/Building Cleaning/Transportation Cleaning	9
Building Signage	11
Nursing and Health	11
Who is required to wear mask	14

INTRODUCTION

The global Coronavirus pandemic has introduced a new level of risk for in-person instruction and in-person gatherings. Our schools are designed to educate students through social, face-to-face interactions, in relatively close spaces and in large groups. The benefits of this approach to education are well accepted. We have heard from our community via survey and are aware that access to school is important to you. We also know our community prioritizes student and staff safety and expects a thoughtful re-entry plan.

As we plan for a school year likely to be continuously impacted by the COVID-19 pandemic, the priorities we hold are:

- Providing environments that are as safe as possible for students and staff;
- Providing equitable, guaranteed, and viable education.

Therefore, St. James R-1 will be accessible to all students through a choice model. Students and families may choose to engage in their education in an **online virtual format** or **in-person** (in a more traditional model).

St. James R-1 School District Indicators

In the event there is evidence of district-wide transmission of COVID-19, or if there is wide-spread human-to-human transmission in Phelps County or the City of St. James, the St. James R-1 School District will enter the highest level of alert that is deemed appropriate, which may include restrictions on access to buildings if recommended by public health authorities.

In order for St. James employees and the general public to best understand access rules, St. James will use a Daily Mode Indicator:



Daily **MODE** Indicator

St. James R-1 School District

Level 1

- Traditional School

Level 2

- In Person
 - All buildings - classes taught in person
- Virtual students are not impacted

Level 3

- In Person
 - Most buildings are open; classes taught in person where buildings are open
 - Some buildings closed; students in those buildings will be taught using AMIs due to a possible exposure
- Virtual students are not impacted

Level 4

- All school buildings are closed
- Classes taught as AMI due to closure
- Virtual students are not impacted

Safety and Well Being

In the event there is evidence of district wide transmission of COVID-19, or if there is wide-spread human to human transmission in Phelps County or the city of St. James, the St. James R-1 School District will enter the highest level of alert, which many include restrictions on access to buildings.

In order for STJ employees and the general public to best understand access rules, STJ will use a Daily Mode Indicator.

Traditional School (Pre-Pandemic School, Level 1): All classes will take place in school buildings. There are no restrictions on visitors and volunteers in the building.

In Level 2: All classes will take place in school buildings. Only students and staff will be allowed in STJ buildings.

In Level 3: Classes in buildings that remain open will continue to educate students on campus. Buildings that are closed will transition to AMI.

Level 4: All students will transition to AMI during the course of the closure. Students will be required to complete all school work during the closure. School work will be collected at reopening.

STJ Daily Mode Indicator Definitions

Level 1: Traditional School (Pre-Pandemic School): All classes will take place in school buildings. There are no restrictions on visitors and volunteers in the building.

**Upon St. James R-I Schools returning to traditional school, virtual/online school through STJ Virtual will no longer be an option.*

Level 2: In-person learning will be taking place during normal school time. Courses will also be taught with a technology integration model. Virtual courses will align with St. James' courses and be taught in the building with teachers using technology. Virtual class students will need to sign up for this option each semester.

Level 3: In-person learning will be taking place during normal school time. During level three certain grade levels or buildings could be "shut down" due to COVID-19 outbreaks. All closed buildings or grade levels will move to AMI learning. All open buildings will continue traditional learning. All virtual students will continue virtual learning.

Level 4: All school buildings will be closed. All students who were in traditional classes will move to the AMI. All virtual students will continue with their virtual classes.

Virtual/Online school: *Students will receive instruction online through a virtual format. Online school will NOT be impacted by COVID-related building closures.*

AMI (Alternative Method of Instruction): *AMI refers to school courses taught only online when triggered by a building closure. **AMI would also be implemented on an individual basis if/when a student should be in "direct contact" or test positive for COVID-19.***

Academics

Traditional Learning:

Traditional in-seat learning as normal.

Virtual Learning:

Virtual learning will be an option for all PK-12 students for the 2020-2021 school year. We will call our virtual learning program “STJ Virtual”. At this time there are several options for what this could look like.

- A. If St. James R-I has a large number of students who sign-up. Teachers who no longer have “classes” or students will become virtual teachers.
- B. Designated teachers could be placed in charge of virtual students at the elementary level.
- C. Staff will have options for providing virtual learning opportunities for students.
 1. Staff can pre-record lessons and upload them into our learning management system.
 2. Staff can use video conferencing with virtual students in conjunction with teaching their seated students.
 3. Staff can record a live lesson and upload it to the learning management system at a later time.

Once students have registered we will have a better understanding of how many students will be signed up for STJ Virtual at the start of the 2020-2021 school year. At this time the district will have a better understanding of how to support staff with STJ Virtual. Building administration will work with teachers on this plan as soon as students are enrolled. Enrollment will open on Monday, July 20.

AMI Learning:

The expectation is that all staff members prepare 10 days in advance for seated students and virtual students, utilizing the district template (K-5 template is in Google Classroom, 6-12 template is in Canvas.) Due to the nature of the situation, it is unknown if/when there will be a closure. It is vital we are prepared at any given time.

Times AMI could be used:

- If we are shut down due to an outbreak. This could be building-wide, cohort-wide, or district-wide.
- If we are shut down due to an extended weather cancellation.
- If a specific student is in “direct contact” with someone who tests positive for COVID and is placed in quarantine.
- If a specific student tests positive for COVID and is placed in quarantine.

Online learning during a shutdown does look different.

- During AMI time, Fridays will not be new instruction time. This is time for students to get caught up on work.
- The time expectation will also look different.
- Each building is creating their plan and will be ready to share it with you.
- Preschool:
 - In the case of any shutdown or quarantine preschool, students will move to paper packets. ECSE students could still need special accommodations. Or face-to-face time teaching. Due to the age and ability.

Alternative Methods of Instruction for the St. James School District will be very important to us this year. All teachers will engage in the virtual learning process, and paraprofessionals will continue to support instruction in the virtual environment. The following guidelines will be utilized by district instructional staff:

- Teachers and/or collaborative teams will organize assignments on a common template provided by the Assistant Superintendent and Instructional Coaches.
- Content and grade level teams are strongly encouraged to develop consistent expectations for the volume of assignments and communicate assignments in multiple disciplines to parents through Canvas 6-12 and Google Classroom PK-5 to avoid the need to monitor multiple templates.
- Students will have a minimum of two days to complete assignments.
- If AMI is needed for an extended time period (more than three days), Fridays will be utilized as intervention and support days, no new concepts or instruction will occur on Friday of each week. Fridays can be used for electives or exploratory classes or as a full remedial day. Your building Principals will communicate each individual plan.
- Assignments will be meaningful and linked to instructional standards.
- Virtual learning platforms (e.g. Canvas and Google Classroom) will be utilized to provide instruction.
- Teachers will be expected to provide opportunities to communicate virtually with students on a routine basis and a building-level schedule will be designed to avoid overlapping of

individual help sessions. Look to more guidance through your building administrator on what this will look like.

The following will be expected of students:

- Students are expected to attend virtual sessions and will be held accountable for assignments in the virtual environment.
- Students are encouraged to engage in help sessions and live sessions.
- Students are encouraged to contact teachers with specific learning issues utilizing approved district communication methods and report instances where their questions are left unanswered.

Written Packets

Students without internet at home will not qualify for the STJ Virtual platform. However, we must prepare during times of electric or internet outages. During these circumstances, written packets are considered an acceptable AMI option for students with no internet access.

- If a student does not have access to the internet they should be instructed to contact the teacher and or building administrator on the best option of gaining access to a written packet.

Special Services

1. All Pre-K-5th grade special education teachers will utilize their virtual platform for the students on their caseload. For students who do not have online access, instructional materials must be available for parents to ensure that students are able to access the general ed. curriculum and work on IEP goals.
2. All 6th-12th grade special education teachers will utilize Canvas to push out instructional videos, assignments, announcements, and hold relevant discussions. For students who do not have online access, instructional materials must be available for parents to ensure that students are able to access the general ed. curriculum and work on IEP goals.
3. Related service providers will provide teletherapy to all of their students. If parents do not want teletherapy, materials will be sent to parents for students to continue working on their OT, PT, speech, and language goals.
4. IEP and evaluation meetings will be held virtually.
5. IEP teams may decide the most appropriate way to grade students during virtual

learning in order to ensure FAPE.

6. 504 plans must be followed. Process Coordinators will work with general ed. teachers to ensure that accommodations and modifications continue during virtual learning.

Make-up Opportunities

Kindergarten-5th Grade:

- In order to ensure student mastery on standards, students who fall in the “below”, “rarely” and “sometimes” categories will receive an incomplete for the standard on the report card. Students who earn incomplete on standards on the standards-based report card may be required to attend summer school as a condition of promotion to the next grade level.

6th-12th Grade:

- If we are found to be in AMI for extended periods of time and a student does not engage in virtual learning or packet materials, instead of receiving a “failing” grade they will receive an “incomplete”
- He/she will be expected to attend summer school. During summer school, the student will complete missing assignments to fulfill expectations in as many courses as possible. Any courses not completed during summer school will be carried over as an “Incomplete” for a semester.
- If a student does not attend summer school, he/she will be given an “Incomplete” on his/her coursework and he/she will have a semester to complete the required assignments.
- If a student does not complete work within one semester, he/she will receive a failing grade for the coursework and have the option to retake the semester during the traditional school day or in a virtual format.
- Individual cases of hardship will be reviewed by the building administrative and counseling teams.

Homebound

Attempts should be made by homebound teachers for homebound instruction to continue. All homebound instruction must be virtual or over the phone if we are not in a seated class.

Elementary, Secondary and Middle School Reduced Attendance Staffing Plan during a

Shutdown:

- All staff will report each day and maintain proper social distancing. **unless communicated otherwise*
- Staff without classes are expected to conduct virtual learning from school and will assist with other duties.
- If decided, an altered “no student” day could be used for PLC’s, grade level team meetings, instructional planning, virtual lesson delivery, and classroom deep cleaning.

St. James R-I Schools Hygiene/Sanitization

- Time for sanitizing will be scheduled by the classroom teacher and will occur as often as possible during the school day.
- Classroom teachers and paras will make every effort to disinfect when possible during classroom movement and class changes (as supplies are available)
- Handwashing will occur frequently throughout the day.
- A student who is not feeling well will be sent directly to the nurse’s office for evaluation. The student area will be disinfected.
- All classrooms thoroughly cleaned following the school day utilizing the guidelines stipulated in the Physical Plant section of this document.
- Students will be taught to socially distance during recess times, but allowed to go outside.

Building Facilities

The following changes will be made to our buildings:

- Water Fountains will be shut down.
- Refillable bottle fountains can remain on with no touch signage.
- Prior to students being present in the buildings, plexiglass sneeze guards will be installed at each front line desk area where students and visitors will frequent.
- There will be restrictions on certain high traffic areas, or areas where students are more likely to interact in large groups.

Cleaning Schedule for Buildings

Building Cleaning Process Prior to Reopening:

- Prior to students being present, all buildings will be thoroughly cleaned inside and outside touch areas.
- Training will include when to use PPE, what PPE is necessary, how to properly put it down, use and take off PPE, and how to properly dispose of PPE.

Building Cleaning Process after Reopening

- Each building will receive one daytime custodian.
- After each passing or transition period, the building will be cleaned and sanitized with emphasis on high touch areas; including restrooms. Teachers and paras will assist in this process.
- High touch surfaces: sneeze guards, seats, desks, railings, floors, mirrors, door handles, stairs, sinks, faucets, keyboards, desks, restroom facilities,

After each day, the building will be sanitized to include:

- Soft surfaces: carpeted floor, rugs, and drapes.
- Building Entries: exterior rails, doors & windows, secure entry device.

Cleaning Schedule for Transportation

Transportation Cleaning Process Prior to Reopening

Prior to students being present and riding the school bus, all buses will be thoroughly cleaned. Training will be provided to all bus staff before cleaning tasks are designed. Training will include when to use PPE, what PPE is necessary, how to properly put it down, use and take off PPE, and how to properly dispose of PPE.

The District will also ensure we are committed to;

- Educate workers performing cleaning and trash pick-up to recognize the symptoms of COVID-19.
- Provide instructions on what to do if they develop symptoms within 14 days after their last exposure to the virus.

Buses will be thoroughly cleaned and sanitized to include:

- Seats, railings, emergency exit handles and buttons, floor, entire driver area instrument panel, windows, mirrors, emergency equipment & kits, door handles, seat belts, bus exterior.

Transportation Cleaning Process after Reopening

After each bus run, all buses will be thoroughly cleaned and sanitized with emphasis on high touch areas;

- High touch surfaces; seats, railings, emergency exit handles and buttons, floor, entire driver area instrument panel, windows, mirror, door handles, seat belts.

Cleaning Chemicals will include:

- Hillyard QT Plus, QT-3 and Re-Jun-Nal for all surfaces
- Hillyard Non-Acid Restroom cleaner
- Vital Oxide for use in the Electrostatic Sprayers

Required Signage in Buildings

- The below signage for buildings will be posted upon return to school:
 - Hygiene behaviors (ex-washing hands- when and how; not sharing utensils, food, bottles, etc.; wiping down areas after they're used)
 - Safety practices- include both social and physical distancing guidelines
 - Proper use of masks/ cloth masks and face coverings
 - Basic COVID 19 information
 - Direction on when to stay home/ keep a student home
 - Mandatory immunizations
 - Provide information on district exclusion rules on the district's webpage and in other communications.

Nursing & Health

Please let us know:

- For anyone in a high-risk category, it is your responsibility to share this information with your direct supervisor or building nurse.
- Please give your direct supervisor or the nurse permission to share this information with the superintendent of schools, so any accommodations or extra precautions can be taken.

Who is high risk?

Vulnerable Populations and Guidelines Vulnerable/ At-Risk Populations: Nurses will generate a list of students we know of that fall into these areas: Populations vulnerable or at a higher risk for severe illness from COVID-19 as defined by the CDC:

- People 65 years and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions

- People who are immunocompromised
- Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease

Symptoms of Coronavirus

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness.

Symptoms may appear 2-14 days after exposure to the virus. The following symptoms indicate a possible illness that may decrease a person’s ability to function productively, but also may put them at risk for spreading illness to others.

- Temperature 100.4 degrees Fahrenheit or higher
- Sore throat
- New, uncontrolled cough that causes difficulty breathing or speaking. (For those with chronic allergic/asthmatic cough, a change in their normal cough)
- Diarrhea, vomiting, or abdominal pain.
- New onset of severe headache (especially with fever)

People within 6 feet for at least 15 minutes of anyone exhibiting any one or more of these symptoms should remain home until:

- symptoms improve
- Fever free for at least 24 hours without the use of fever reducing medications

For COVID-19 contact/exposure/positive tests

If any of the following conditions apply, a person is considered high risk of spreading the illness to others. Parents/students/employees are required to notify their building principal/supervisor if any of these conditions apply.

- A positive COVID-19 test result
- Pending results of a COVID-19 test
- Close contact with a person confirmed COVID-19 (within 6 feet for at least 15 minutes)

Anyone meeting these conditions should remain home until all of the following apply:

- Fever free for at least 24 hours without the use of fever reducing medications **(and)**
- At least 10 days have passed since symptoms first appeared **(and)**
- Symptoms have improved

Children have similar symptoms to adults and generally have mild illness.

*This list is not all-inclusive.

When to Seek Medical Attention:

If you see any of these **emergency warning signs*** for COVID-19, get **medical attention immediately**:

- Trouble breathing, persistent pain or pressure in the chest, new confusion or inability to arouse, bluish lips or face
- This list is not all-inclusive.

Call 911 if you have a medical emergency: Notify the operator that you have, or think you might have, COVID-19. If possible, put on a cloth face covering before medical help arrives.

PPE/hand hygiene: Appropriate PPE such as masks and gloves must be worn when caring for a student/staff with possible COVID-19. Clean hands often, before and after caring for a student/staff. Hands should be cleaned immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.

Assessment of ill students/staff: Assess for symptoms listed above per CDC guidelines. If the assessment of body temperature is questionable, reassess temperature using an alternative thermometer. If fever is present or student/staff show possible symptoms of COVID-19, student/staff should immediately be placed in designated isolation. Parents should be called to pick the student up as soon as possible. The parent will be asked to call the nurse's office upon their arrival to the building. The student should be escorted to their vehicle by designated staff. A medical referral should be sent with each student. Designated staff will explain to parents the current procedure for when the student should be allowed to return to school. Individual cases will be monitored closely and the district will adhere to the guidance given from the Phelps/Maries Department of Health and the physician monitoring the student's care to determine their eligibility to return to school. Keep in mind, school district personnel are not expected to investigate or identify cases of COVID-19, but are responsible for referring those with symptoms and reporting those to the Phelps/Maries County Department of Health.

Isolation: Students/staff with concerning symptoms, particularly respiratory illness symptoms will be separated from others until departure. Each building has identified a "sick/isolation room" which others do not regularly pass through. The "sick/isolation room" should be

separated from areas used by well students/staff for routine health activities, such as taking daily medications. Students/staff in the “sick/isolation room” should be limited in numbers and should not be at high risk for severe illness if they become unwell. While in the “sick/isolation room,” students/staff should maintain appropriate distancing.

Disinfecting: The nurse’s office and “sick/isolation room” should be disinfected between each use. All equipment used or possibly contaminated should be disinfected each time by the nurse or designated staff. Anything the patient comes into contact with should be disinfected via disinfectant sprays and disinfecting wipes.

Social Distancing Plan Social distancing is a way to prevent the spread of Coronavirus by limiting the number of people you are exposed to.

Securing Appropriate Personal Protective Equipment and Other COVID Related Needs

In order to manage masks, gloves, hand sanitizer, and cleaning that will be necessary to appropriately protect employees, a process will need to be put into place.

- All requests will be made to building administration.
- Building administration will relay all needed items to the District Safety Coordinator.
- The District Safety Coordinator will seek approval of needed items from the Superintendent or Assistant Superintendent.

Level 2 - 4 Required to Wear Personal Protective Equipment

- Teachers / Administrators
 - Elementary
 - Whenever in high traffic areas.
 - When helping a student within close proximity.
 - Ex. When lecturing from the front of the room teachers will not be required to wear a mask, if they can maintain social distancing. If you are ever within 6 feet of someone, teachers will be required to wear a mask.
 - Middle & High School
 - Due to the fact that students are not contained by cohorts, students and staff will be required to wear facemasks from arrival until dismissal
 - Unless proper social distancing (6 ft.) is ensured.

Paras / Secretaries

- Will follow building level teachers.

- Students

Elementary School

- In common areas and when social distancing cannot be achieved, students will be required to wear a mask.
- Students can take their mask off when in their classrooms (with distancing, and at recess).

Middle School & High School

- At all times unless social distancing can be ensured.
- School Nurse
 - In the presence of any possible sick child, all medical recommendations must be followed.
 - Will be provided with N95 masks once delivered.
- Custodians
 - All day time and night time custodians will be required to wear a mask when social distancing cannot be achieved.
 - During student passing times.
- Food Service
 - In common areas and when social distancing cannot be achieved, food service staff will be required to wear a mask.
 - Any time during the handling of food, utensils, food equipment.... masks must be worn.
- Bus Drivers
 - While driving a bus or still with students.
- Maintenance
 - In common areas and when social distancing cannot be achieved, maintenance workers will be required to wear a mask.
- Technology Department
 - In common areas and when social distancing cannot be achieved, technology department workers will be required to wear a mask.
 - When in buildings performing tasks.
- Visitors (All visitors will be limited to only a necessity)
 - Any outside visitor who meets the guidelines to enter will be required to wear a mask.

Staff Education

- Safety practices- include both social and physical distancing guidelines. Proper use of

masks, cloth masks and face coverings

- Proper use of disinfectants (for staff use, not custodial/maintenance) focusing on the use of sprays in their rooms, hand sanitizers, etc.
- Protocol for referring students to the school nurse.

Teaching Healthy Habits/Social Distancing Guidelines

The St. James R-I Nursing Staff will share recommendations to staff periodically throughout the school year:

- Hygiene behaviors (ex-washing hands- when and how; respiratory etiquette; not sharing utensils, food, bottles, etc.; wiping down areas after they're used)
- Safety practices- include both social and physical distancing guidelines
- Proper use of masks/ cloth masks and face coverings
- Proper use of disinfectants: hand sanitizers, sprays, etc.

Posting of Federal Leave Information

The District shall ensure all required federal leave information is posted in the appropriate location to include updated COVID-19 information.

Return to Work Protocol

Symptomatic Employee with suspected or confirmed COVID-19:

- Employees are mandated to notify a supervisor if they are experiencing any possible COVID-19 symptoms, is seeking testing for a possible COVID-19 diagnosis, or has recently been in contact with a person who is seeking testing or has a confirmed case of COVID-19.
- Employees will benefit from the protections and relief offered by the Emergency Paid Sick Leave (EPSL) Act which is part of the [Families First Coronavirus Response Act \(FFCRA\)](#).
- Employees required to quarantine per the county health department are eligible to be paid through the EPSL for up to 2 weeks / 80 hours. Employees will receive a regular rate of pay for this time. Additional time will be considered personal leave
- If an employee meets the EPSL requirements to qualify for leave, the District will continue health insurance for the employee while on leave.
- Workers' Compensation
 - Usually, a regular disease to which the general public is exposed will not be covered under the occupational disease category of workers' compensation (e.g., influenza, colds, viruses and MRSA). These diseases can be contracted in

infinite places and not necessarily at the individual's place of employment. On the other hand, if an employee is diagnosed with a serious disease that can be identified as coming from their place of employment, that situation may be eligible for workers' compensation under the occupational disease category.

- St. James R-I Schools will treat an injury claim related to a COVID-19 infection in the same manner as a claim related to any other potential occupational disease.
- If an employee reports a positive COVID-19 test result and alleges it was contracted as a result of their employment, it will be reported to the district's insurance company. Supporting documentation should include details about the alleged exposure, including duties, site or condition that is reported to have caused contraction of the virus.
- Arbitrary employee requests to be tested as a result of concern for workplace exposure may not be covered by the district's insurance.
- Our Anthem health plan covers COVID-19 testing at no cost. It covers COVID-19 care at no cost through December 31, 2020.
 - If treatment for COVID-19 is necessary, your benefits will cover the care with no copays or cost sharing through December 31, 2020, from doctors, hospitals, and other health care professionals in your plan's network.
 - If you have questions about your benefits, please visit [anthem.com](https://www.anthem.com) or call the Member Services number on your ID card.
 - To find a COVID-19 test center, visit the [Coronavirus \(COVID\) Resource Center](#) to locate testing centers near you and learn the latest information.
- **If a staff member has symptoms of COVID-19 or has been in direct contact (6 feet for at least 15 minutes), they will be sent home.**
- Staff members should self-quarantine until they have received a negative test; or 14 days after direct contact.
- All required quarantines and leave time will be communicated through the Superintendent of Schools.
- Staff members will be required to follow all of the precautions and safety protocols put in place for the upcoming school year.

Individual cases will be monitored closely and the district will adhere to the guidance given from the local Health Department and the physician monitoring the employee's care.

Frequent Reporting Guidelines Administrators and nurses will report staff displaying symptoms or absences due to illness to the Superintendent of Schools. The Superintendent will work with the local health department to determine when employees can report back to work.

Monitoring Staff/Student Illness Staff absences will be reported to the Superintendent and kept in a spreadsheet to determine when employees can report back to work. Student absences will be monitored by nurses. Nurses will follow their reporting protocol for students and report to the Superintendent and County Health Department.

All calls regarding student absences due to illness will be tracked by nurses.

Vulnerable Populations and Guidelines Vulnerable/ At-Risk Populations: Nurses will generate a list of students we know of that fall into these areas: Populations vulnerable or at a higher risk for severe illness from COVID-19 as defined by the CDC:

- People 65 years and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
 - People with chronic lung disease or moderate to severe asthma
 - People who have serious heart conditions
 - People who are immunocompromised
 - Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease

An area separate from the nurse's office is necessary to care for students who need suctioning, tube feeding and nebulizers to minimize contact with potentially ill children.

- Ensure furniture and other surfaces can be easily disinfected.
- Ensure trash cans and other receptacles are no-touch.

Nurses will examine equipment such as thermometers to determine if adjustments need to be made to increase sterilization and minimize chances of reinfection or if new equipment is needed.

In addition, nurses will contact all parents with students on health plans and determine if they need to be revised to address minimizing infection.

The Central Office will generate a list of vulnerable staff members for each site as reported by employees. A list of recommended accommodations per their health care provider will be

included in this list.